

PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 25 APRIL 2023 RE: **DELEGATION OF AUTHORITY TO CONDUCT NEGOTIATED PROCUREMENT FOR LEASE OF REAL PROPERTY AND VENUE FOR THE OFFICE SPACE OF PAO ANTIPOLO CITY DISTRICT OFFICE UNDER PURCHASE REQUEST NO. 370-04-2023, HELD AT THE PAO CENTRAL OFFICE, VIA ZOOM VIDEO CALL MEETING**

RESOLUTION

RECOMMENDING THE DELEGATION OF THE AUTHORITY TO CONDUCT THE PROCUREMENT OF OFFICE SPACE RENTAL FOR PAO-ANTIPOLO CITY DISTRICT OFFICE, UNDER PURCHASE REQUEST NO. 370-04-2023, TO ITS CONCERNING PAO DISTRICT OFFICER-IN-CHARGE, PURSUANT TO ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184.

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, PAO-Antipolo City District Office, sent a letter¹ to the Chief Public Attorney requesting for a new office space for its District Office for June 2023 to December 2023;

WHEREAS, there is an approved budget for the contract of the subject procurement with a total amount of One Hundred Seventy Five Thousand Pesos (Php 175,000.00)²;

WHEREAS, in order to ensure the unhampered service of PAO Antipolo City District Office and to streamline its request for a new office space, this committee recommends to the Head of Procuring Entity the delegation of authority to conduct its procurement to its concerning PAO District Officer-in-Charge;

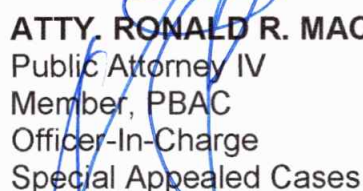
WHEREAS, considering the foregoing, BAC Member Dir. Marilyn Boongaling moved for the delegation of the authority to process and conduct procurement of lease of real property and venue for the subject PAO District Office to its concerning PAO-District Officer-in-Charge in accordance with Annex "H" No. IV Subsection (J) of the IRR of RA 9184, duly seconded by BAC Member Atty. Rigel Salvador;

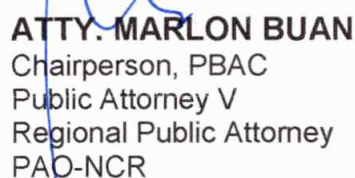
¹ Letter of Atty. Nancy M. Santiago, OIC PAO Antipolo City District Office, dated 06 March 2023

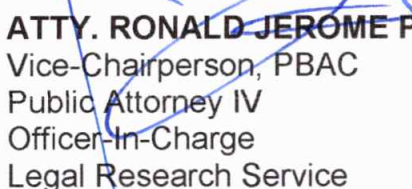
² Approved Budget for the Contract from the Financial Planning and Management Service

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), and all members here present, **hereby resolve to RECOMMEND THE DELEGATION OF THE AUTHORITY TO CONDUCT THE PROCUREMENT OF OFFICE SPACE RENTAL FOR PAO-ANTIPOLO CITY DISTRICT OFFICE, UNDER PURCHASE REQUEST NO. 370-04-2023, TO ITS CONCERNING PAO-DISTRICT OFFICER-IN-CHARGE, PURSUANT TO ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184.**

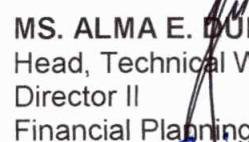
APPROVED this 25th day of April 2023 at the Public Attorney's Office (PAO) Central Office, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines thru Zoom Video Conference.



ATTY. RONALD R. MACOROL
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit

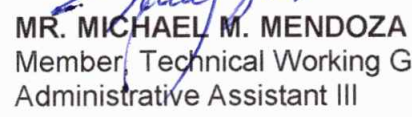

ATTY. MARLON BUAN
Chairperson, PBAC
Public Attorney V
Regional Public Attorney
PAO-NCR


ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Public Attorney IV
Officer-In-Charge
Legal Research Service

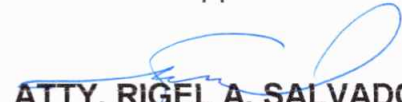
Acceded By: (The TWG)


MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service


MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service


MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service


ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff

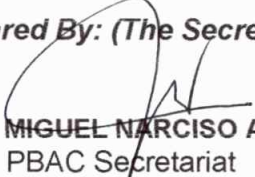

ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service

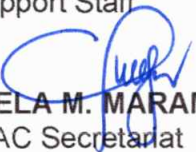

DIR. MARILYN S. BOONGALING
Director II
PAO-Administrative Service


Approved:
For and by the authority
Of the Chief Public Attorney

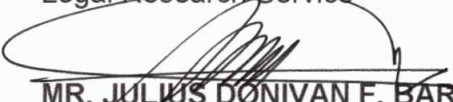

SILVESTRE A. MOSING
Deputy Chief Public Attorney

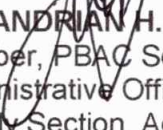
Prepared By: (The Secretariat)


ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney III
Executive Support Staff


ENGR. ANGELA M. MARAMAG-PRADO
Member, PBAC Secretariat
Computer Programmer I
General Services Division
Administrative Service


MS. FILIPINA V. ESPIRITU
Member, PBAC Secretariat
Librarian III
Legal Research Service


MR. JULIUS DONIVAN F. BARSANA
Member, PBAC Secretariat
Planning Officer I
Field Operations and Statistics Service


MR. ANDRIAN H. MARASIGAN
Member, PBAC Secretariat
Administrative Officer II
Supply Section, Administrative Service



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE

Tanggapan ng Manananggol Pambayan
Kagawaran ng Katarungan

DOJ Agencies Bldg, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

Trans. No. 2023-04-058

April 24, 2023

ATTY. MARLON E. BUAN

Chairperson – PAO-Bids and Awards Committee

Regional Public Attorney

PAO-NCR

Sir:

Attached herewith is the approved Purchase Request for PAO-Antipolo City D.O. to wit;

No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
1	370-04-2023	Lease of Office Space <i>Monthly Rent from June 2023 – December 2023</i>	1	Lot		

TOTAL: 175,000.00

Prepared by:

ANDRIAN H. MARASIGAN

Administrative Officer II

Certified Correct by:

CARMELA L. FLORENDO

OIC-Supply Section

Noted by:

ATTY. DEMITEER U. HUERTA

Public Attorney IV/OIC

Administrative Service



PURCHASE REQUEST

Entity Name: PUBLIC ATTORNEY'S OFFICE

Fund Cluster: 01

[illegible]

46201-10-1977

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Approved

APPROVED	
DATE	APR 21, 2023
TIME	11:29
RECEIVED BY	